

## **Important Information concerning SRL's Faith Formation Registration**

**Welcome to SRL's Faith Formation Program 2022-23.** A Family Based program centered around Sunday Mass, the day of the Church. Mass is the first level of Catechesis and the best way to engage families back to the love of God is by sharing in the Eucharist at Mass. Therefore, families are encouraged to participate in weekly Mass and be involved in teaching the faith to their children through this program.

**PROGRAM BEGINS OCTOBER 2, 2022. PLEASE REGISTER BY SEPT. 16th.**

### **Program Overview:**

- Every Sunday, Kindergarten through 3rd graders will participate in the Children's Liturgy of the Word (CLOW) program that meets in Ryan Hall at 9:30 AM while parents are at Mass in Church. Children will then reunite with their family in Church during the *Presentation of the Gifts* part of Mass.
  - Then once a month, 1st through 3rd graders will remain in Ryan Hall after CLOW ends for their grade specific lesson for additional 30 mins. This includes those students that need sacramental preparation for their First Reconciliation or First Eucharist.
    - **If any adult is interested in volunteering to help be a catechist for grades 1 - 3, please contact the Faith Formation office at [rsabatella@stroseshorthills.org](mailto:rsabatella@stroseshorthills.org).**
- Twice a month, 4th and 5th graders will meet in the SRLA Gym after Mass from 10:30 AM - 11:00 AM for Family Catechesis, where the whole family is expected to attend.
- Twice a month, 6th graders will meet for a Bible scripture lesson after Mass in the Church from 10:30 AM - 11 AM.
- Twice a month, 7th & 8th graders will meet after Mass for their Small Group discussions outside in the Gathering Space, weather permitting, or they will meet in the Church from 10:30 AM - 11 AM.
- 9<sup>th</sup> Grade / Confirmation students will follow a model of *Youth doing Ministry* where we encourage the students to volunteer once a month and participate in the K-8th Grade Faith Formation program by assisting catechists run the sessions.
  - A sign-up genius link will be emailed out each month to the Confirmation students where they are expected to choose ONE Sunday a month to volunteer during the Faith Formation program.
- In addition, the Confirmation class will meet once a month, typically the last Sunday of the month outside of Church in the gathering space, weather permitting, or they will meet in the SRLA Gym where they will have specific lessons to prepare them for the sacrament of Confirmation.

*A Faith Formation Calendar of Events with specific dates for when each grade has their lessons will be emailed to you upon completion of registration.*

### **How to Register for the Program?**

The 2022/23 Faith Formation Registration is available on our parish web-based system called *Realm*. To begin registration log into [www.onrealm.org](http://www.onrealm.org). **Families that have attended our**

**Faith Formation program in the past should already have an id (email address) and password to Realm.** If you forgot your password, just click on the "Forgot Password" link on the Sign-in screen and *Realm* will email you a new password.

**If you are new to the parish and to our Faith Formation program, we ask that you complete the New Member Parish Registration Form that can be found on our web-site ([www.stroseshorthills.org](http://www.stroseshorthills.org))** and indicate that you would like to register your child for Faith Formation. Once we enter your family information in our system, you will receive an invitation to join *Realm* via email. Please accept the invitation to create your account and password. If any problems, you can call the Faith Formation office at 973-379-3912.

NOTE: Please use Google Chrome or Firefox as your internet browser since Internet Explorer is NOT a supported browser. It is also recommended that you **do not** use your cell phone for initial access.

Once you are logged into Realm choose on the left hand side of your screen under the "Events" tab, ONE of 3 Registration Events as follows:

- **[Faith Formation Registration 2022-2023 \(K-8th Grade\)](#)** – choose this for any child in grades Kindergarten through 8<sup>th</sup> grade that attends a public school
- **[Grade 9 / Confirmation Sacrament Registration '22-23](#)** – choose this for any child who is in 9<sup>th</sup> grade and needs to receive Confirmation that attends a public or catholic school
- **[First Sacraments-Catholic School Students ONLY](#)**– choose this for any child who is in 2<sup>nd</sup> grade or older if they have never received their First Communion ONLY if they attend a catholic school and want to receive their First Sacraments here at St Rose.

Do not be confused by the Event date listed which is for internal purposes only. **Program begins Sunday, October 2<sup>nd</sup>.**

Your family member names should appear on the right hand screen. **Make sure you have selected (checked off) the children's names you are registering – not the parent's names.** The system will default to the adult's name who is logged in, therefore, please remember to deselect the parents' name. Before you begin to answer the registration questions for each child, you will notice options for tuition payments on-line.

**Tuition has changed this year as follows:**

- **K – 8<sup>th</sup> Grade Tuition is \$300 PER CHILD or \$500 PER FAMILY (2+ children enrolled).**
  - **Plus the additional Sacramental Prep Fee of \$150 per child if your child is receiving First Reconciliation and First Eucharist (2nd grader or older if haven't received yet)**
- **9<sup>th</sup> Grade / Confirmation Tuition is \$250 PER CHILD**
- **First Sacraments Registration for Catholic School Students ONLY - \$150 PER CHILD**

**Tuition payment must be PAID ON-LINE in FULL WITH REGISTRATION.** We no longer have a monthly payment option.

- *If you have a financial hardship and cannot pay the fee, please contact the Faith Formation office at (973) 379-3912 and our pastor, Fr. Larry will meet with you.*

Proceed to answer all the registration questions for each child you are registering. Please be sure to answer **ALL** questions completely, specifically the Emergency Contact information, and make sure the **Grade and School** fields are accurate for their **present** school year.

Once you are done with all registration questions for each child, you can then proceed to complete your registration by selecting the "Register and Pay" button. Here is where you can pay your tuition amount by credit card or by electronic check. **NOTE:** the parish does incur fees for all credit card charges and so we ask if at all possible to please choose the electronic check option.

**If the "Register and Pay" button is not highlighted then that means you need to select "Add a payment"**. Click on that link and enter your credit card payment details. After that, you should then be able to select "Register and Pay".

**Realm will send you an email to confirm that your registration went through successfully.** In that email you will receive a link to the *Faith Formation Calendar of Events*. If you do not receive this confirmation email, then contact the Faith Formation office to make sure your child(ren) are registered.

*If you have any questions or problems registering, do not hesitate to contact the Faith Formation office at (973) 379-3912 and ask to speak to Rosemarie Sabatella or email her at [rsabatella@stroseshorthills.org](mailto:rsabatella@stroseshorthills.org).*